



CONTRACT SERVICES  
ADMINISTRATION  
TRUST FUND

# NEWS



CONTRACT SERVICES  
ADMINISTRATION  
TRAINING TRUST FUND



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## SAFETY CORNER

### Winter Emergency Preparedness

According to the National Oceanic and Atmospheric Administration (NOAA), the winter outlook for 2016-2017 is expected to be affected by La Nina, creating drier, warmer conditions in the southern U.S. and wetter, cooler conditions in the northern U.S. While the drought is expected to continue in California, residents should prepare for winter conditions, as rain after drought can cause serious hazards.

**Hazard assessment.** Determine if your home or business is in a flood zone. If so, consider flood insurance—most homeowner policies exclude flood damage.

**Communication.** Have a plan to keep in touch with family and friends. Designate a contact person who is outside the affected area.

**Supplies.** Keep emergency supplies on hand:

- A three-day supply of water
- Non-perishable food
- A battery-powered radio
- Flashlight
- Extra batteries

**Alternate routes.** Know the terrain, which roads may flood, and the fastest path to high ground. During heavy rains, monitor local weather reports and be ready to evacuate.

**Travel.** Do not drive or walk through flood waters of any depth. The power of moving water is often underestimated. Just six inches of fast-moving water can knock over an adult, and just two feet of water can carry away most vehicles. After a flood, travel with caution—roads or bridges may have been damaged or washed out. Always have at least a half-tank of gas. If driving out of a flood region is possible, it's likely that you won't have time to fuel up.

Check with your city's Emergency Management Department for resources and services. Sign up for emergency alerts sent to your mobile device. Get a list of emergency contact phone numbers for things like mud slide reporting, downed tree and debris removal, and road closures.

Stay in front of the weather. Stay safe.

## CSATTF Spotlight



Alex Hoffman joined the front desk staff of Contract Services in 2014, moved on to Safety Pass Project Coordinator in 2015, and, most recently, was promoted to

Project Manager in November 2016.

Alex started his career in the movie and television industry as a studio page. He gained valuable experience learning about the many moving parts of the production process, all the while developing an interest in the business and labor side of the industry. It was a smooth transition to Contract Services where Alex has been an asset and important team member to our industry training and roster services initiatives.

"I want to do my part in making our clients' experience in the entertainment industry the very best it can be." Alex's positive, can-do attitude will serve him well in his new role, helping projects like Refresher Training and course development come to life.

One thing people may not know about Alex is that he is an accomplished artist. While studying political science at UCLA, Alex was the political cartoonist for the Daily Bruin, UCLA's student newspaper. Alex won two first-place awards for Best Political Cartoon from the California College Media Association. Alex continues drawing extensively in his spare time as well as doing all the cartoons for our newsletters.

Congratulations, Alex, on your new role at Contract Services.



### We've Moved!

Contract Services has moved to its new facility. We are now located at 2710 Winona Avenue, next door to our previous location. For free parking, please enter Gate 2 to access our parking structure located between 2710 and 2800 Winona Avenue.

Check our website for additional information: [www.csatf.org](http://www.csatf.org)

[Contact Information](#) | [Office Hours](#) | [Safety Bulletins](#)